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TOWN OF NEWFANE

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RESOLUTION #65-2026 OF THE TOWN BOARD, TOWN OF NEWFANE, NY

RESOLUTION SELECTING WENDEL COMPANIES AS CONSULTANT TO UPDATE THE TOWN OF NEWFANE COMPREHENSIVE PLAN

WHEREAS, the Town of Newfane desires to update its existing Comprehensive Plan in order to provide current guidance for the Town's future growth, development, land use, infrastructure, preservation of community resources, and overall planning; and

WHEREAS, the Town Board authorized the publication of a Request for Proposals ("RFP") seeking qualified consultants to prepare an update to the Town's Comprehensive Plan; and

WHEREAS, the professional planning and consulting services sought are professional services requiring specialized skill, training, and professional judgment, and are therefore not subject to competitive bidding requirements of General Municipal Law § 103, and the Town's procurement of such services was undertaken in accordance with General Municipal Law § 104-b and the Town's written procurement policy; and

WHEREAS, the RFP was published in the Town's Newspaper of Record, the *Lockport Union-Sun & Journal*, on June 25, 2026; and

WHEREAS, proposals were required to be submitted to the Town no later than July 24, 2026; and

WHEREAS, one (1) proposal was received by the Town from Wendel Companies, Centerpointe Corporate Park, 375 Essay Road, Suite 200, Williamsville, New York 14221; and

WHEREAS, the proposal submitted by Wendel Companies was reviewed by the Town and found to be acceptable and responsive to the requirements and specifications set forth in the RFP; and

WHEREAS, the Town of Newfane has received a grant in the amount of Eighty-Four Thousand Dollars (\$84,000.00) to fund the preparation and completion of the Comprehensive Plan update; and

WHEREAS, the Town Board has determined that Wendel Companies is qualified and capable of providing the professional consulting services necessary to complete the Comprehensive Plan update in accordance with the RFP and available grant funding;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Newfane hereby selects Wendel Companies, Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, as the consultant to perform the professional planning and consulting services necessary to update the Town of Newfane Comprehensive Plan; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute an agreement with Wendel Companies, consistent with the terms of the RFP, the approved work plan, and the requirements of the \$84,000.00 grant funding, and subject to: (1) approval by the New York State Department of State of the Town's consultant selection, proposed agreement, scope of services, and proposed subcontractors; (2) incorporation of all comments or conditions required by the Department of State; (3) approval of the applicable MWBE and SDVOB utilization plans or waivers; and (4) review and approval of the agreement by the Town Attorney as to form and legal sufficiency; and

BE IT FURTHER RESOLVED, that all expenditures associated with this project shall be made in accordance with the terms and conditions of the applicable grant and any agreement entered into between the Town of Newfane and Wendel Companies; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

By Order of the Town Board
Town of Newfane, Niagara County, New York
Adopted this ____ day of _____, 2026

Town Board Member

Vote

Supervisor John Syracuse

☐ Aye ☐ Nay

Councilman Paul Conrad

☐ Aye ☐ Nay

Councilman Robert Horanburg

☐ Aye ☐ Nay

Councilwoman Jessica Reinhardt

☐ Aye ☐ Nay

Councilman Peter Robinson

☐ Aye ☐ Nay